

Safety at Height Gate

The person placing the booking is responsible for safety during your visit.

1. Safeguarding: we expect all organised groups using Height Gate will have appropriate safeguarding policy and procedures and will apply these during the visit.
2. Stoves: please ensure that the fireguards are in place at all times, and that instructions are followed for using the pellet stoves.
3. The mezzanine in the barn: this area is very appealing for young people to use as an additional playing space. Please ensure people are warned not to climb down from the wooden railings into the barn.
4. Livestock: We allow our neighbours to graze sheep and cattle over our land. Please ensure children are told not to approach livestock.
5. Buildings: Height Gate is an old listed building. All visitors must stay off the roofs including outbuildings.
6. Accidents and incidents: in the event of an emergency, call 999 (Height Gate Barn, Dyke Lane, Todmorden, OL14 6EL. What3words ///under.flame.protester) The nearest A&E is Calderdale Royal in Halifax. Record all accidents in the accident book provided.
7. Outside fires at the campfire area also need to be carefully supervised by adults at all times – ONLY BURN WOOD.

FIRE

Ensure that you and your party are fully aware of the fire exits and arrangements in case of fire, and the Fire Emergency Evacuation Plan and on the kitchen noticeboard.

Early in your stay the person responsible for safety during the visit should locate the fire alarm control box in the kitchen and the alarm points (square red plastic-fronted boxes in various parts of the house). Our fire alarm system is there for your safety. If the alarm sounds, evacuate the building.

If you experience a fire, and the alarm is not already sounding, activate the nearest fire alarm point by pushing in the plastic window then you may - only if it is safe to do so - tackle the fire using the extinguishers and fire blanket. Do not put yourself at risk.

IN THE EVENT OF A FIRE, CALL 999 999 (Height Gate Barn, Dyke Lane, Todmorden, OL14 6EL. What3words ///under.flame.protester)

In the event of an alarm sounding, once everyone is safe, please contact Height Gate warden; ANDY WOSTER on 020 3890 1963. who will be able to help you with the following process:

If there is no fire:

- Check the alarm control box in the kitchen to see which zone is activated.
- Go to the zone indicated and look at the ceiling sensors to see if any sensor has lit up with a red light.
- If no sensor is lit, the alarm will almost certainly have been triggered by someone accidentally or deliberately pushing the breakglass in an alarm point.
- Take one of the black plastic 'keys' (kept in a box with replacement breakglass panels on the kitchen mantelpiece), push it in the hole under the alarm point and replace the breakglass.

NB This sort of false alarm has happened a number of times, and is the most likely cause of any problem with the alarm. The alarm will continue to go off until you reset the alarm point window, using the key as described above. After a genuine or false alarm you will need to reset the alarm control box by following the instructions on the fire alarm control panel in the kitchen.

Please record all fire alarms and any other accidents in the report book provided.

Thanks for your care and attention, we hope your stay is a great success!