

What should you do if you have any safeguarding concerns about children, young people or adults involved in Woodcraft Folk activities?

1. You **should not keep your concerns to yourself**. You should contact your Group Leader or District Safeguarding Officer.*

If you feel a child is **in immediate danger of harm** contact your local Child Protection Team or the Police

**If the concern relates to your Group Leader please contact the District Safeguarding Officer, if they are unavailable contact Woodcraft Folk's Lead Safeguarding Officer*

Safeguarding concerns include:

- Your worries about individual children and possible abuse within their home based on your observations or comments from a child
- Inappropriate behaviour of a fellow adult volunteer or child
- Leaders not abiding by Woodcraft Folk policies and procedures
- The actions of others that have left you, children or young people feeling uncomfortable

2. Even informal concerns should be recorded. Complete an incident/disclosure form, available as a download from www.woodcraft.org.uk/policies

3. Inform Woodcraft Folk's Lead Safeguarding Officer At Safeguarding@woodcraft.org.uk or call Folk Office on 020 7703 4173.

Woodcraft Folk's Lead & Deputy Safeguarding Officer will support you and your District Safeguarding Officer to identify the next steps, which could include:

- Informal recording of the concerns raised
- Local mediation
- Formal investigation
- Short term monitoring of the situation
- Referral to Local Safeguarding Children Board or Child Protection team
- Offer of training and additional support for your group

All Safeguarding concerns are reviewed anonymously by an independent members panel, to ensure appropriate and fair action was taken