

**Registered charity number 1073665
(in Scotland SC039791)**

The Woodcraft Folk

Financial Statements

for the year ended 31 December 2012

The Woodcraft Folk
Report of the General Council
for the year ended 31 December 2012

The Woodcraft Folk General Council presents their report and the audited financial statements for the year ended 31 December 2012.

Reference and Administrative Information

Charity name	The Woodcraft Folk
Charity Registration Number	1073665 (England & Wales), SC039791 (Scotland)
Principal Office	Unit 9/10, 83 Crampton Street, London, SE17 3BQ

General Council

Kate Bowman	<i>from 6/11/12</i>
Kerry Frankland	Kirsty O'Neill
Tom Gower	Simon Phillips
Pat Hunter – Chair	
Ann MacGarry	<i>until 8/9/12</i>
Richard Robertson – Treasurer	Zoë Fidler (<i>under 18 during 2012</i>)
Lloyd Russell-Moyle	Emma Jagne (<i>under 18 during 2012</i>)
Ralph Sleigh	Saskia Neibig (<i>turned 18 on 17/3/2012</i>)
Carly Walker-Dawson	
	<i>from 8/9/12</i>
<i>until 28/4/12</i>	Sam Sender
Ghee Bowman	
Kieran Ford	<i>from 13/10/12</i>
Phin Harper	Louise Delmege
Kit Jones	Leonor Worssam (<i>under 18 during 2012</i>)
Jessica Poyner (<i>turned 18 on 1/4/2012</i>)	
	<i>from 1/12/12</i>
<i>from 28/4/12</i>	Martyn Wells
Tom Brooks	
Tom Dunnill	<i>until 16/2/13</i>
Laurie Cannell	Katie Moon (<i>turned 18 on 26/5/2012</i>)
Melissa March	
Sarah Jane McGovern	<i>from 16/2/13</i>
	Lily Bowler
<i>until 6/11/12</i>	
Jack Brown	
Imogen Probyn-Gibbs	

General Secretary

Jon Nott

Auditors

Slade & Cooper Limited, 6 Mount Street, Manchester, M2 5NS

Bankers

The Co-operative Bank plc, 84/86 West Street, Sheffield, S1 3SX

Solicitors

Lester Morrill inc. Davies Gore Lomax, 26 Park Square West, Leeds LS1 2PL

Objectives and activities

Objects

The objects as stated in the charitable constitution are as follows:- To educate and empower children and young people to be able to participate actively in society, improving their lives and others' through active citizenship. In furtherance of the above but not otherwise the Woodcraft Folk seeks to work as an educational movement for children and young people, to develop their self confidence and activity in society with the aim of building an environmentally sustainable world built on children's and human rights, equality, friendship, peace and cooperation.

Our aims and ensuring our work delivers them

The Woodcraft Folk works to a set of educational aims and principles. These are codified at the head of a secondary governing document entitled "Aims, Principles & Programme" and can be summarised as follows:-

Education for Social Change

We seek to develop in our members a critical awareness of the world by developing the knowledge, attitudes, values and skills necessary for them to secure equal participation in the democratic process enabling them to bring about the changes that they feel are necessary to create a more equal and caring world.

The Woodcraft Folk believes that equal opportunities should extend to all aspects of activity and participation in the organisation and it combats all forms of oppression or discrimination in our movement. Woodcraft Folk members are educated so that they may take these issues into the wider community.

A Co-operative and Sharing Attitude to Life

The Woodcraft Folk approaches its work through the principles of co-operation which it achieves by providing an educational programme which ensures that our members practice co-operation through all the activities in which they participate.

The Rights of the Child

The Woodcraft Folk respects and defends the individual rights of children and young people and encourages them to participate responsibly and democratically in all aspects of Woodcraft Folk activity.

A Sustainable World

The Woodcraft Folk encourages an understanding that the needs of everyone on the planet now and in the future can be met without destroying the physical environment. The Woodcraft Folk aims to educate its members about issues of environmental and social sustainability and how this relates to their own lifestyles and other people's actions.

A World at Peace

The Woodcraft Folk believes that all should enjoy the right to freedom from the immorality of war and want and, to this end, it is dedicated to the cause of peace. The Woodcraft Folk associates itself with the movement for world disarmament and for the transfer of resources directed to the destruction of life into channels which will be used for the fulfilment of humanity's needs.

Political Activity

The Woodcraft Folk is concerned with providing education and is therefore precluded from being involved in the activities and policy making of political parties. It expects its members to abide by the Constitution and to participate actively in a movement that is dedicated to all people for all time.

Our objectives and how they deliver public benefit

We have considered the Charity Commission guidance and believe that our activities are wholly undertaken to further our charitable purposes for the public benefit. The broad objectives of Woodcraft Folk are covered in the Aims, Principles and Programme document, and elaborated on in the strategic plan. In the widest sense they are:

- **Growth** – Woodcraft Folk aims to make its opportunities available to every child and young person in Britain who wishes to take part.
- **Diversity** – Woodcraft Folk aims to have every group reflect its local community and to have groups in as wide a range of communities as possible.
- **Partnerships** – Woodcraft Folk aims to work with and alongside like-minded organisations
- **Finance** – Woodcraft Folk aims for all its branches to be self-financing and for the national organisation to have the money it needs.

- **Training** – Woodcraft Folk provides adequate training for all its volunteer leaders ensuring they have the skills to deliver activities for children and young people
- **Quality** – Woodcraft Folk is committed to ensuring the highest quality experience for all its members of all ages

Strategies

The “The Big Plan”; the Woodcraft Folk’s latest five year strategy was adopted at the 2008 AGM after almost a year of consultation and conversation with the membership. This plan is formed of five high level Ambitions:

- We are open and accessible to all
- We are better known and understood
- We develop and use new and exciting approaches to learning
- We empower children and young people to influence the movement and society
- We prioritise Camping and Outdoor Adventures

Two additional ambitions were added at the Annual Conference in 2010:

- We are bigger and better
- We promote internationalism

These Ambitions are supported by four operational Ambitions:

- We have enough money to do what we want
- We communicate effectively with one another
- We co-operate with like-minded organisations
- We provide appropriate training and support for all our volunteers

General Council has formed itself into working groups (which engage and involve the wider membership) in support of these Ambitions. General Council receives reports on progress towards the Ambitions at each of its meetings, approving future plans and budgets at the same time. Each branch of Woodcraft Folk, including Centres, Regions, Projects and Nations, is working to its own five year plan based on these Ambitions. General Council has also agreed that it will not seek funding for any work that falls outside these Ambitions.

The ‘Bigger and Better’ ambition, added in July 2010 by the annual conference, makes explicit a number of objectives which were implicit in the existing aims of increasing awareness of the charity, making the charity more representative of the communities in which it works and reducing the reliance on restricted grant-based funding.

Use of volunteers

It is estimated that there are over 2,700 volunteers, most of whom are members, regularly active in the organisation, contributing work valued at hundreds of thousands of pounds per annum. This work ranges from delivery of week-to-week activities for children and young people, to the management of large scale projects and staff, to the active involvement of General Council in the running of the organisation. Staff members contribute to debates and discussions at all levels but the ultimate decision-making power rests in the hands of volunteer members.

Grant making policy

At present the Woodcraft Folk does not usually make grants. Insofar as it acts as a channel for disbursing grants from sponsors such as the co-operative movement, it does so in an equitable manner based on the number of registered groups in a district, area or region. Through improvements in monitoring it provides an added safeguard that those funds are used as directed by the donor.

Achievements and performance

Achievements

The report of achievements is split into three main sections, looking at progress against the objectives set out in our five-year strategic plan (the ‘Big Plan’) grouped under the three General Council sub-committees which take responsibility for these objectives.

Although achievements are broadly grouped with other activity and achievements that fall under the same Big Plan objective some, by their nature are spread throughout the report, particularly ‘co-operation with like-minded groups’ which is linked to the activity on which we are working together.

Education & Groups

The Education & Groups sub-committee of General Council oversees the following priority areas from the Big Plan:

1. We are bigger and better

We are pleased to report that the five-year 'invest to grow' financial plan (adopted in 2010 to implement the new 'we are bigger and better' objective) is continuing to pay dividends. 2012 saw sustained group growth, but a slight fall in individual membership, which can be attributed to individuals joining specifically to enable them to attend CoCamp, our major international event in 2011. By November 2012, 24 months after the new financial plan was agreed we had 324 paying groups (up from 300 in 2010) and 2,476 over-16 members (almost back to 2010 levels after a significant increase in 2011).

Significantly, by the end of 2012 over 10% of individual members had moved to online payment (launched in September), which bodes well for future retention rates.

2. We prioritise camping and outdoor adventures

2012 was a year for local and specialist camps following the large international camp, CoCamp, in 2011.

These included:

- The first Woodcraft Folk Bushcraft Gathering in June, a skill-sharing weekend which fed into the production of a series of bushcraft activity packs for various age groups.
- The first Midlands' Regional Camp in recent memory, which included sessions of Open Space, along with mentoring and safeguarding training.
- The annual DF Camp, self-organised by the 16-20 year old District Fellows.
- Blue Skies Camp, offering training and hands on experience for new young leaders and a first camping experience for new groups and families.

In addition, districts continued to hold local camps and outdoor activities, with a growing number of forest schools qualified leaders running regular group night activity in an outdoor setting. 2012 also saw the start of preparations for the triennial Venturer Camp (for 13-15 year olds).

Campsites and Outdoor Centres

Cudham Environmental Activities Centre goes from strength to strength with every weekend booked by Woodcraft groups, including the popular Elfin sleepover weekends and an increasing number of events for older age groups and leader only training weekends. Repeat bookings continue to grow with strong advance bookings for 2013 and beyond.

The local management committee started the process of winding down **Hamsterley Forest Centre** in preparation for the end of the lease in May 2013. The Trustees would like to record their thanks to all the volunteers who have been involved in running the centre over the years and are working with groups in the region to negotiate the use of, and secure funding for, an alternative centre in Hamsterley Forest.

Height Gate continues to develop as a flagship centre for sustainable energy use, with locally coppiced woodland providing fuel for its wood-burning stove and progress on providing electricity from an on-site wind turbine.

Lockerbrook Outdoor Activities Centre in the Peak District continued to provide adventurous activities for young people and played a key part in the delivery of our National Citizen Service pilot in July and August. Specialist structural work was carried out on the East Barn during January to retain the integrity of and to enable the continued safe use of this 350-year old stone building.

Woodcraft Park Farm at Lurgashall is managed by a sub-committee of our London region and continues to offer back to basics camping and bushcraft activity for groups of up to 100 for 60 nights per year.

3. We are open and accessible to all

We continue to work with partners, including the National Autistic Society, Sense and the National Deaf Children's Society to increase diversity within our organisation and to include as many children and young people as possible in Woodcraft Folk activity.

Woodcraft Folk was a partner in the successful delivery of one of the second phase pilot projects for the National Citizen Service (NCS). Working with Envision, the Co-op College and ChangeAgents UK, we offered young people from schools in Bradford and Wakefield places in a programme based on our principles of participation, sustainability and co-operation. We have signed contracts with the National Youth Agency to provide similar programme in the same geographical area in 2013 and 2014 as a sub-contractor to the consortium selected to deliver NCS in West Yorkshire.

4. We develop and use new and exciting approaches to learning

Our development conferences are practical examples of innovative participation and educational techniques, including the use of Open Space methodology and often combined with the delivery of training courses to reduce administrative costs and provide opportunities for cross-fertilization of ideas.

Leading for the Future, our new leadership programme for young people, developed in partnership with Practical Participation and young people and leaders from across the movement, was launched at our practice-sharing event in March and released under a Creative Commons licence so that it can be adapted and used by others sharing our objective of empowering young people to take on leadership roles in their groups, communities and at a national level.

MEST UP (Mediation Education Support Team Umbrella Project) is a peer education project run by members of the District Fellows Movement to providing support and advice at Woodcraft Folk events on topics including sex, drugs, identity, bullying, abuse and peer pressure.

As part of the TREE programme, the continuous development programme 'Follow the Trail' works across the organisation allowing young members to evaluate their experience and help their leaders to work to deliver a better Woodcraft experience.

Young members (aged 10-18) from the TREE Steering and Communications groups devised and created the *PassDiaryBook* and *Well Done Wall* - off and online ways to recognise and celebrate young people's participation in Woodcraft Folk

In March, we launched "Hands In", an annual activity run concurrently in our groups up and down the country designed to help them reflect on their own activity and on their role as a part of a nation-wide movement. Six quilts, which are now on display in our outdoor centres, were produced from the quilt panels that hundreds of members crafted to reflect their experience of Woodcraft Folk.

5. We provide appropriate training and support for all our volunteers

In 2012 we continued the increased levels of training offered to volunteers in 2011, including further growth of our volunteer trainers' network, particularly young trainers, who attended another young trainers event developed in partnership with the Co-op College.

We ran numerous training events, including our popular 'Bored Meetings' training for young people serving on committees, Young Leaders' training and Learn to Play training for young leaders. We also worked with EduNet to deliver an international seminar on skill-sharing for co-operative enterprise.

As part of the TREE programme we offer targeted support for Districts and Groups to ensure they are aware of the range of resources we offer and are supported to access these development tools, including a new range of materials aimed at young members looking to take on leadership roles.

Working with Change Agents, we ran a series of inclusive recruitment pilots to support districts in recruiting volunteers from across their local community. Reports of these pilots, along with the case studies looking at engaging new parents, setting up a new group and becoming a young trainer are available at www.woodcraft.org.uk/resources/woodcraft-case-studies.

As part of the TREE programme, we launched our mentoring scheme, which in 2012 involved 35 trained mentors and 27 mentees in 27 mentoring relationships.

6. We promote internationalism

We continue to work with IFM-SEI, the International Falcon Movement - Socialist Education International, a global network of children's and youth organisations which share our values. Many districts take part in international exchanges as part of ongoing relationships with local groups in other countries. In October Woodcraft Folk representatives attended the European Falcon Network seminar in Germany entitled "Creating the space: youth-led initiatives in falcon organisations".

Four Woodcraft Folk members undertook European Voluntary Service (EVS) placements with partner organisations in Germany, Cameroon, Columbia and Senegal in 2012 as part of the "Volunteering Against Poverty" project organised by the International Falcon Movement as a multi-partner EVS project. As part of this project Woodcraft Folk hosted young people from Cameroon, Columbia and Indonesia. In addition, the EVS project "Increasing young people's participation and impact in society" (begun 2011), through which Woodcraft Folk offered placements to young people from Germany and the Czech Republic was concluded.

Campaigns & Communications

The Campaigns & Communication sub-committee of General Council oversees the following priority areas from the Big Plan:

7. We are much better known and understood

Young members took Woodcraft Folk ideas and values to a number of festivals during the summer, running information stalls and providing children's areas at Glastonbury, Latitude and Tolpuddle Martyrs festivals among others.

Our recent growth in groups is, in part, a result of the effect of word of mouth advertising by those who have had a positive experience of Woodcraft Folk as young people or as volunteer leaders. And in turn, greater geographical coverage increases the numbers exposed to this type of promotion.

Our groups make good use of local media to promote their activities and we are seeing an increasing number using social media tools such as Twitter and Facebook. Groups are increasingly making use of video, including a promotional film aimed at Venturers (13-15) produced by our Southampton district.

Nationally we are making good use of Twitter to promote Woodcraft Folk and engage with those who express interest, while Facebook is a valuable tool for networking within the organisation and has been a significant tool for re-engaging "young kinsfolk" – over 21s who are looking to give something back to the organisation at a local, regional or national level.

As part of the Big Lottery funded Training Representation Equality & Engagement (TREE) programme we ran two practice-sharing weekends with around 30 other youth organisations and followed this up with ongoing practice-sharing using social media and engagement with other organisations' events.

In October, we raised awareness of Woodcraft Folk with our co-operative colleagues at Co-operatives United, an international event to mark the end of the UN International Year of Co-operatives. Our youth-led practice-sharing and activities were a significant feature of the three day event in Manchester, confirming our status as the UK's co-operative youth movement.

8. We empower children and young people to influence the movement and society

The Big Lottery funded TREE project (Training, Representation, Equality, Engagement) continues to be led by a Steering Group including representatives from Pioneer (10-12), Venturer (13-15) and DF (16-20) age groups. The programme aims for children and young people to get the best possible experience from the Woodcraft Folk by ensuring they have a voice and influence at every level. It helps achieve Big Plan aims with project activities being developed at local and national level in consultation with young people and group leaders.

As the TREE participation project progresses we are embedding increased engagement by young members in our democratic structures. Over 50% of our board of Trustees are under 25 and more than 45% of delegates to our Annual Gathering were under 25.

Venturer Committee, established in 2010 to facilitate self-organisation for this age group (13-15), held its third annual elections (the first held as a postal ballot rather than at a national event) and this group are fully engaged in planning the next national Venturer Camp, to be held in 2013.

Twenty local groups organised youth-led 'Action Projects', funded through the TREE programme to tackle issues in their communities.

Following our successful partnership with the Trades Union Congress to ensure family-friendly space and activities for young people at the 2012 'March for the Alternative', we supported young members who wished to take part in the TUC 'March for a Future that Works' with its emphasis on tackling youth unemployment.

The changes to visa regulations we first reported in 2010 continue to have an impact on groups wishing to bring young people from poorer parts of the world to the UK as part of exchange visits. We continue to work with other youth organisations, with the support of trade unions, through our Visa campaign for changes to these rules to facilitate more inclusive international exchanges between youth organisations in future.

Our 16-21 age group (District Fellows or DFs) remain self-organising and were involved in many aspects of the organisation of CoCamp including MEST UP services (see above), running workshops, cafes and evening entertainment.

Many DFs are active locally, running groups or taking other key roles in their District Association. Nationally, the DF movement remains strong with a regular programme of events and a growing regional structure.

9. We communicate effectively with each other

Following the membership communication review conducted in 2011, we launched our termly membership newsletter, *The Courier*, which is designed and edited by a team of young members. Online editions are available at www.woodcraft.org.uk/thecourier

Our Annual Review (www.woodcraft.org.uk/AnnualReview2010-2012) was also produced by a team of young volunteers.

We continue to develop our new website, launched in late 2010. In 2012 we launched pages for each region, to provide a portal gathering together information about the groups and activities in each region. We also ran a pilot of a new system to support groups to communicate to members and volunteers and share local resources.

10. We co-operate with like-minded organisations

Woodcraft Folk continued to receive significant financial and organisational support from the Co-operative Group and independent retail societies both nationally and regionally. We continue to choose to use co-operatives for a variety of services from food for camps and large events to trainers for groups, districts and national events. Nationally the Woodcraft Folk maintains strong links to Co-operatives UK (the UK Co-operative federation).

Woodcraft Folk considers itself the children and young people's organisation of the co-operative movement and 2011's CoCamp acted as a catalyst for re-invigorating our relationships with many sections of the co-operative movement. Building on this, Woodcraft Folk were involved in the planning for and were well represented at Co-operatives United, an international celebration of Co-operatives which incorporated the Co-operative Congress and the Co-operative Group's annual Values & Principles conference.

Both nationally and regionally, we continue to work closely with Independent Co-operative Societies and the Co-operative Group's regions. We were pleased to be invited to send a youth representative to join the Workers Co-operative Council of Co-operatives UK.

During 2012 we continued our work with Trades Unions, producing education packs to help groups explore issues affecting young people, including strikes in the education sector by Teachers' and changes to education funding. We are pleased to report that twenty trade union branches and three national unions have

affiliated to Woodcraft Folk.

Finance & General Purposes Committee

The Finance & General Purposes Committee is responsible for financial oversight and has delegated authority to act for the General Council between meetings when circumstances require urgent decisions or action.

11. We have enough money to do what we want

The Trustees regularly reviewed performance against the rolling five-year financial plan agreed in late 2010. The employment of a short-term fundraising contractor, funded by a one-off donation made in 2011, enabled the completion of the transition to online payments for membership and, more significantly, the facility to take payment by direct debit, which has been shown to increase membership retention and average contributions in similar organisations. The contractor also ran a successful donor appeal to members and established a new affinity scheme with Co-operative Energy, which was promoted in the Courier along with existing affinity schemes with the Phone Co-op and ETA.

During the year, a fundraising sub-group was established by the Trustees and work was started on a new fundraising strategy to operate alongside the new organisational strategy, to be agreed in 2013.

Nations

Our groups in Scotland and Wales operate with their own devolved governance bodies; both of which appoint representatives to the board of Trustees.

Woodcraft Folk Scotland

Woodcraft Folk Scotland held a week long summer camp with Newcastle groups in the Lake District and organised the first ever Scottish Venturer weekend, in addition to a number of wild or low equipment camps and hostel weekends.

Young people and leaders representing Woodcraft Folk Scotland at the First Minister's reception to celebrate the UN International Year of Co-operatives were delighted to have Woodcraft Folk recognised in the First Minister's speech and contributions from other speakers.

Venturers (13-15) in Glasgow took part in two workshops on anti-sectarianism run by Xchange Scotland and funded by Sense over Sectarianism.

Scottish Gathering, held in January continued with innovative and participatory democracy, including a walking AGM and workshops on mentoring, leading for the future, and including young people with Asperger's or on the Autistic spectrum.

Gwerin y Coed (the Woodcraft Folk in Wales)

Gwerin y Coed continues to grow and thrive, opening new groups in new areas. Following the end of funding for our partner organisation Dyfodol (formerly Welsh Youth Forum for Sustainable Development) Gwerin has taken over responsibility for some of their projects, including the food and sustainability project "What's on your plate".

At the end of December we received confirmation from the Welsh Government NVYO fund of a two-year grant to deliver the 'Co-op OP' project, providing peer education around co-operative enterprise.

Administrative Performance

The Ambitions and Aims of the Big Plan, with their focus on support for grassroots growth and delivery, have given a real focus to the organisation. The legacy of CoCamp, particularly the revitalised relationship with the Co-operative movement, along with the progress of the TREE and Regional Development projects together with other smaller programmes are enabling those ambitions and aims to be achieved. 2012 was a year of reviewing, evaluating this progress, developing a new strategic plan and seeking new streams of sustainable funding.

In parallel with this process, a review of the staffing structure and long-term staffing requirements and ambitions has been conducted. The new staff structure will come into effect from 1 May 2013.

Financial review

The financial statements show a deficit on unrestricted funds of £20,554 and a decrease in restricted funds of £14,758 so that, overall, outgoing resources exceeded incoming by £35,312. This represents a reduction in total funds of only 2.1% but there are elements of our activities where, like many other charities, we face major challenges in the current economic climate.

The figures can be broken down into areas of activity. The Central Projects are mainly the TREE and NCS projects. The Other Projects are primarily Playout South London and PowerPod in Edinburgh.

	Office Core		Central Projects		Outdoor Activity Centres		Regions DFs & Nations		Districts/ groups	Other Projects		Total
	unres.	restricted	unres.	restricted	unres.	restricted	restricted	unres.	restricted			
Total Income	201,947	436,343	233,846	85,816	94,343	46,274	99,686	4,703	13,600	1,216,558		
Total Expenditure	231,654	456,409	242,934	88,901	75,958	74,447	57,484	(1,061)	25,144	1,251,870		
Surplus / (Deficit) for year	(29,707)	(20,066)	(9,088)	(3,085)	18,385	(28,173)	42,202	5,764	(11,544)	(35,312)		
Funds at 31/12/2011	718,630	72,100	262,902	453,126	99,319	51,645	0	5,324	11,544	1,674,590		
Funds at 31/12/2012	688,923	52,034	253,814	450,041	117,704	23,472	42,202	11,088	0	1,639,278		

The total income and total expenditure figures in this table differ from those on page 14 because the receipts and payments between different parts of Woodcraft Folk have to be removed from the consolidated accounts to avoid double counting.

This table shows that in all areas apart from the districts & groups, restricted funds were used up more than they increased during 2012. The increase in unrestricted funds of the regions/nations was largely due to a one-off receipt of £11,870 in relation to the closure of a camping site near Harlow.

Total income was substantially lower (£331k) than in 2011 but this was because CoCamp was held in 2011 and contributed £344k in income that year. It also added £325k to expenditure.

During 2012 strict controls were applied to expenditure on running the Core Head Office function and the total costs for the year were 5% below budget. However the targets set for Core income were not achieved by some 15%. Analysis of the cost of providing support and service to the groups and members shows that charges were not set high enough to meet those costs and income from other sources such as grants have not been keeping pace with inflation.

During 2012 work commenced to improve the levels of both unrestricted and restricted income available to all areas of Woodcraft Folk activity and this is explained in item 11 of the Big Plan – see above.

Reserves policy

The Woodcraft Folk holds sufficient cash reserves to continue to operate the central operation for three months in the event of a loss of funding and/or winding down of the organisation, but the main reserves are held in illiquid form, that is to say in property, specifically the Head Office building at 83 Crampton Street and the outdoor activity centres across the UK.

Principal funding sources

There are four key strands to the revenue received by the Woodcraft Folk. A significant proportion of income derives from the membership in the form of annual subscriptions, group fees, payments for camps and other events and purchases from the Folk Supply department. Some of this also attracts the bonus of Gift Aid.

A second major source of revenue derives from the co-operative movement. The Woodcraft Folk has, since its foundation, been supported by different co-op societies on account of its adherence to co-op principles and practice and its role in introducing these to children and young people through the educational work

undertaken. Funding from the co-operative movement includes national, regional and local grants, some of it linked to delivering co-operative education work in partnership with co-op societies. The Woodcraft Folk acknowledges with thanks the continued financial support received from the Co-operative Group plc and other co-operative societies.

The third key funding stream comprises money from government sources and associated funders such as the Big Lottery Fund. Some project work and, where allowable, an element of core funding, is supported by grants from other charitable funds and foundations and Awards for All provides a number of small grants to groups for their equipment and local activities.

Gwerin y Coed (The Woodcraft Folk in Wales) receives funding from the Welsh Government's National Voluntary Youth Organisations scheme, the Welsh Council for Voluntary Action's Volunteering in Wales and GwirVol funds, and the Co-operative Group. In Scotland, financial support is provided from the Scottish Government's National Voluntary Organisation Support Fund and Unified Fund as well as the Scottish Co-operative and the Darrock Charitable Trust.

Finally, we are increasingly securing project funding in the form of contracts, rather than grants, such as the National Citizenship Service pilot in summer 2012 and the contract agreed in December 2012 for delivery in 2013-14.

Plans for future periods

Significant progress was made on the development of the new strategic plan, to run from Annual Gathering 2013. In December the Trustees signed off a near final draft following months of research, consultation and development. Final comments from members, regional, national and centre management committees will be incorporated before the final document is presented to the Annual Gathering in April 2013 for adoption. Good control of expenditure and the development of funding from existing and new sources form an important part of the strategy for the future.

The charity reviewed its safeguarding policy and procedures following changes to the law in 2010 and increased the support and training available to volunteers. The Trustees have convened a Safeguarding Review panel, to report in 2013 to ensure that the charity continues to operate and promote best practice in this vital area.

The groundwork for the transfer to the new, incorporated, structure, enabling full consolidation of branches and regions into the charity's accounts was laid during the year to enable a transfer on 1 January 2013 and the closure of the existing unincorporated charity.

Following the move to charitable company structure, the Trustees plan reforms to the democratic structure of the organisation promise to make systems and processes more inclusive and fit for purpose in the 21st century.

Structure, governance and management

Governing document

The Woodcraft Folk is a registered charity established and principally governed by a Constitution, amended in April 1995 and last revised in April 2011.

Following the decision in 2010 to develop a new constitution to make clear that Woodcraft Folk is a national organisation with local branches, rather than a national federation of local groups, the Trustees sought legal advice as to the best legal form. The 2011 Annual Gathering requested the preparation of documents to enable the establishment of a charitable company limited by guarantee and these were presented to the 2012 Annual Gathering along with a motion agreeing to transfer the assets and liabilities of the charity to this body once established. The company was then registered at Companies House and with the Charity Commission and has taken over the activities, assets and liabilities of the old unincorporated association from 1st January 2013.

Recruitment and appointment of trustees

The trustee board is known as the General Council and comprises 20 elected members each serving a 2 year term, plus a treasurer selected by open recruitment and interview and appointed to serve for 5 years.

The elected members comprise:-

- 10 members, 5 elected each year by conference ballot;
- 1 member, elected in Scotland from the membership there;
- 1 member, elected in Wales from the membership there;
- 4 Members aged 18 to 24 inclusive, 2 elected each year by conference ballot;
- 2 District Fellows Movement (DF) members elected at DF Althing (their own conference)
- 2 members appointed by the DF Committee.

DF members are aged 16 to 20 inclusive.

The constitution requires a seat to be reserved for an observer representing the educational activity of the co-operative movement. This seat is currently held by a representative of the Co-operative Group's Values & Principles Committee.

Induction and training of trustees

New trustees are given an induction and paired up with an experienced Council member. A session is run during the first Council meeting following the annual conference to provide information on trustees' governance and oversight duties. All trustees are members of one of the working groups focused on the strategic Ambitions of Woodcraft Folk as designed at Annual Gathering 2008.

General Council agree a code of conduct and a way of working at their meetings, which is agreed democratically by each new Council immediately following elections at Annual Gathering.

Organisational structure

Woodcraft Folk is a democratically structured membership organisation which operates as part of the voluntary and community sector. Local groups, comprising a pool of volunteers, meet regularly to provide a range of activities for children and young people. Where two or more groups exist in a locality they constitute a district association. Each group and district is entitled to send a delegate to the annual conference and AGM. It is this body of delegates who elect the General Council.

There are also conferences held and committees operating in Scotland, Wales and the English regions with varying functions and status. The two nations relate directly with their own governments and send a representative each to General Council. The regions in England have no direct representation on General Council.

The young adult section of the Woodcraft Folk, called DFs, include 16 to 20 year olds organising their own affairs through district, regional and UK wide bodies including a DF Committee and their own annual conference, Althing. They elect four delegates to General Council.

The eight residential centres and campsites (and any current projects) are the responsibility of management committees typically drawn from local districts or the nations/regions in which they are based together with General Council representation. These local committees are ultimately responsible to General Council who have the final responsibility for the oversight and good management of those projects.

Risk management

General Council is actively involved in reviewing threats to the organisation. It does so at Council meetings and a collegiate approach to managing risks.

A rolling Business Continuity Plan highlights risks to the organisation, actions to be taken to mitigate those risks and actions to be taken in the immediate aftermath of the risk becoming reality. This plan covers business interruptions owing to financial problems, loss of staff, damage to property and reputation issues. It is not a comprehensive action guide but is designed as a quick reference in the immediate aftermath of a problem.

An arrangement has been made with Woodcraft Folk's bankers to overdraw against cash held in branch accounts should the organisation need to spend beyond its centrally held cash. The limit for this withdrawal currently stands at £70,000. All financial actions within Woodcraft Folk are subject to its comprehensive financial procedures, which were reviewed in 2011. Operational management of agreed budgets is delegated to staff members but General Council retains control over any variances to budgets throughout the year via its Finance and General Purposes Committee.

All volunteer members and staff complete Enhanced Criminal Records Bureau Disclosures through the Woodcraft Folk, and these Disclosures are renewed every three years. Members are also trained in good practice relating to safeguarding at local level, as well as having access to guidance on health and safety and drug, alcohol and tobacco education. Following the changes to the government's Vetting and Barring Scheme, and the implementation of the Protection of Vulnerable Groups (Scotland) Act, the organisation's safeguarding policy was reviewed and updated by the Trustees in March 2011. Promotion of this revised policy and related training has led to an increased understanding of safe working practices across the organisation.

Related Parties & Partnerships

Woodcraft Folk is a partner in a consortium which was awarded a contract to deliver a National Citizen Service pilot project in summer 2012 by the Cabinet Office. The other partner organisations are Envision, ChangeAgents UK and the Co-operative College.

During 2012 a training project was carried out for EDUNET (Education Network for Solidarity, Equality and Democracy) of which Carly Walker-Dawson is President. All transactions with EDUNET were maintained at arms length.

During 2012 a training project was carried out for EDUNET (Education Network for Solidarity, Equality and Democracy) of which one of our trustees, Carly Walker-Dawson, is President. All transactions with EDUNET were maintained at arms length.

Woodcraft Folk is a member organisation of the International Falcon Movement – Socialist Education International. We co-operate with IFM-SEI and its member organisations on a number of joint projects, funded by the European Union and the Council of Europe. These projects including running and participation in seminars and camps throughout the year.

Statement of General Council responsibilities

Charity law requires the General Council to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period. In preparing the accounts the committee are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The General Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable it to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees for the purposes of charity law are those members of General Council who are over 18. Those who served during the year and up to the date of this report are set out on page 1.

Auditors

Slade & Cooper Limited were re-appointed as the charity's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005).

Approved by the General Council and signed on its behalf by:

 Pat Hunter (Chair)

13 April 2013 Date

Independent Auditor's Report
To the General Council of The Woodcraft Folk
for the year ended 31 December 2012

We have audited the financial statements of the Woodcraft Folk for the year ended 31 December 2012, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of General Council's Responsibilities set out on page 12, the trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the General Council to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2012, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Report of the General Council is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Slade & Cooper Limited
Statutory Auditors
46-50 Oldham Street
Manchester M4 1LE

Date:

25 April 2013

Slade & Cooper Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Woodcraft Folk
Statement of Financial Activities
for the year ended 31 December 2012

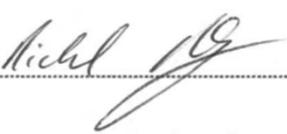
	Note	Unrestricted funds £	Restricted funds £	2012 £	2011 £
Incoming resources					
<i>Incoming resources from generated funds</i>					
	2				
Voluntary income		13,020	59	13,079	49,044
Folk Supply		16,525	-	16,525	32,211
Fundraising		8,424	-	8,424	9,879
Investment income		986	-	986	833
<i>Incoming resources from charitable activities</i>					
	3				
Education & development		221,670	-	221,670	176,446
Projects		4,503	419,436	423,999	349,169
Regions & groups		26,260	165,920	192,180	312,233
Outdoor activity centres		219,501	1,365	220,866	227,540
Venturer Camp		1,719	-	1,719	-
CoCamp		-	-	-	344,206
Total incoming resources		512,608	586,780	1,099,388	1,501,561
Resources expended					
	4				
Cost of generating funds		14,703	-	14,703	23,652
<i>Charitable activities</i>					
Education & development		183,794	-	183,794	171,861
Projects		6,719	442,593	449,312	369,310
Regions & groups		62,616	146,714	209,330	360,916
Outdoor activity centres		232,059	4,451	236,510	261,726
Venturer-camp		1,687	-	1,687	-
Co-camp		-	-	-	324,803
Governance costs		31,584	7,780	39,364	41,958
Total resources expended		533,162	601,538	1,134,700	1,554,226
Net incoming/(outgoing) resources for the year	6	(20,554)	(14,758)	(35,312)	(52,665)
Transfer between funds				-	-
Net movement in funds		(20,554)	(14,758)	(35,312)	(52,665)
Funds brought forward at 31 December 2011		1,092,082	582,506	1,674,588	1,727,253
Funds at 31 December 2012		£1,071,528	£ 567,748	£ 1,639,276	£ 1,674,588

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

Woodcraft Folk
Balance Sheet
as at 31 December 2012

	Note	2012		2011	
		£	£	£	£
Fixed assets					
Tangible assets	10		1,248,851		1,259,575
Current assets					
Stock		20,456		22,785	
Debtors	11	49,441		52,947	
Cash investments	12	88,061		102,037	
Cash at bank and in hand		288,897		319,348	
		<u>446,855</u>		<u>497,117</u>	
Creditors: amounts falling due in less than one year	13	(56,430)		(82,103)	
			<u>390,425</u>		<u>415,014</u>
Net current assets			<u>390,425</u>		<u>415,014</u>
Total assets less current liabilities			<u><u>£ 1,639,276</u></u>		<u><u>£ 1,674,589</u></u>
Reserves					
Unrestricted funds					
Designated funds	14	973,026		944,697	
General funds		98,502		147,385	
		<u>1,071,528</u>		<u>1,092,082</u>	
Subtotal			1,071,528		1,092,082
Restricted funds	15		567,748		582,506
			<u>£ 1,639,276</u>		<u>£ 1,674,588</u>

Approved by the General Council, and signed on their behalf by:


 Signed

 Signed
 13 April 2013
 Date


 Name

 Name

Woodcraft Folk
Notes to the accounts
for the year ended 31 December 2012

1 Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. They have been applied consistently during the year, and in the preceding year.

a Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Charities Act 2011, the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2005), and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements have been prepared to include the central office, Regional forums, outdoor activity centres at Cudham, Lockerbrook, Hamsterley Forest, Height Gate and Woodcraft Park Farm Lurgashall, District Fellows, Inter/National Camps, Folk Supply, Annual Gathering and special projects carried out by Districts and local groups. The financial statements exclude general activities carried out by the Districts and local groups as these are not deemed to be branches of the charity.

During 2012 a charitable company limited by guarantee was established and registered with Companies House and the Charity Commission with the intention that the assets, liabilities and work of Woodcraft Folk would be transferred to that company on 1st January 2013. The existing charity, an unincorporated association, would then be dissolved. These accounts have been prepared on the assumption that Woodcraft Folk will be a going concern for the year ahead, and General Council believe that this is the appropriate basis whether or not the transfer to a charitable company had been planned.

b Post Balance Sheet Event

On 1st January 2013 the assets, liabilities and work of Woodcraft Folk, the unincorporated association (charity number 1073665), were transferred to Woodcraft Folk the incorporated body (charity number 1148195). Under the different regulations in Scotland, the Woodcraft Folk charity registration in Scotland (SC039791) has been transferred from the unincorporated to the incorporated charity.

c Fund accounting

- Unrestricted funds are available for use at the discretion of the General Council in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the General Council for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

d Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- Grants are received by the national charity for disbursement to local groups and projects within the Woodcraft Folk. These are paid over to regional or local groups for education and development work.

Woodcraft Folk
Notes to the accounts
for the year ended 31 December 2012

e Resources expended

Expenditure is recognised on an accrual basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is included as part of the expenditure to which it relates:

- Costs of generating funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct costs and support costs relating to such activities.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include its audit fees and costs linked to the strategic management of the charity.
- Costs have been allocated to projects on a basis consistent with the use of resources, eg staff costs by the time spent and other costs by their usage.

f Operating leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remains with the lessor, are charged to the Statement of Financial Activities in the year in which they fall due.

g Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Individual items costing less than £5,000 are not capitalised.

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as follows:

Asset Category	Annual rate
Property	1%
Fixtures, fittings & moveable buildings	10%
Equipment	25%
Motor vehicle	25%

h Stock

Stocks of purchased goods for resale (Folk Supply and Activity Centre shops) are valued at the lower of cost and net realisable value.

i Pensions

The charitable company contributes to defined contribution pension schemes on behalf of its employees. The assets of these schemes are entirely separate to those of the charity. The pension cost shown represents contributions payable by the charity on behalf of the employees.

There were no contributions outstanding or prepaid at the balance sheet date (2011: nil).

j Cash flow statement

The charity has taken advantage of the exemption in Financial Reporting Standard 1 from preparing a Cash Flow Statement on the grounds that it is a small entity.

Woodcraft Folk
Notes to the accounts
for the year ended 31 December 2012 (continued)

2 Incoming resources from generated funds

	Unrestricted £	Restricted £	Total 2012 £	<i>Total 2011</i> £
Voluntary income				
Donations	13,020	59	13,079	49,044
	<hr/> 13,020	<hr/> 59	<hr/> 13,079	<hr/> 49,044
Folk Supply	16,525	-	16,525	32,211
Fundraising	8,424	-	8,424	9,879
Investment income				
Bank interest	986	-	986	833
	<hr/> 986	<hr/> -	<hr/> 986	<hr/> 833
Total incoming resources from generated funds	<hr/> £ 38,955 <hr/>	<hr/> £ 59 <hr/>	<hr/> £ 39,014 <hr/>	<hr/> £ 91,967 <hr/>

3 Incoming resources from charitable activities

	Unrestricted £	Restricted £	Total 2012 £	<i>Total 2011</i> £
Education & development				
Co-operative Group	34,000	-	34,000	34,520
Registration fees	36,127	-	36,127	29,011
Adult memberships	44,491	-	44,491	48,181
Tax recovered	8,030	-	8,030	5,187
Regions	39,133	-	39,133	8,238
District Fellows	27,913	-	27,913	13,291
Annual Gathering	8,175	-	8,175	10,623
Central office	23,801	-	23,801	27,395
	<hr/> 221,670	<hr/> -	<hr/> 221,670	<hr/> 176,446

Continued on following page

Woodcraft Folk

Notes to the accounts
for the year ended 31 December 2012 (continued)

3 Incoming resources from charitable activities continued

	Unrestricted £	Restricted £	Total 2012 £	Total 2011 £
Projects				
Co-op Fund	-	-	-	3,100
Playout Lambeth	3,073	13,600	16,673	30,635
Playout Birkenhead	-	-	-	-
De Montfort University - Face your Elephant/Big Green Challenge	-	-	-	4,899
NESTA - Face Your Elephant/Big Green Challenge	-	-	-	-
Powerpod (Scotland)	1,430	-	1,430	8,808
Project Koodoo	-	59	59	-
Big Lottery Fund (TREE)	-	252,747	252,747	259,503
EDUNET	-	11,539	11,539	5,447
EVS (British Youth Council)	-	12,407	12,407	8,693
NCS (Envision)	-	129,144	129,144	28,084
	<u>4,503</u>	<u>419,496</u>	<u>423,999</u>	<u>349,169</u>
Regions & groups				
Co-operative Group	-	32,780	32,780	25,480
Department for Schools, Children and Families - regional development	-	-	-	22,798
Grants to Regions	26,260	41,439	67,699	103,867
Grants to Groups	-	91,701	91,701	160,088
	<u>26,260</u>	<u>165,920</u>	<u>192,180</u>	<u>312,233</u>
Outdoor activity centres				
Peak District National Park (Lockerbrook)	-	1,365	1,365	6,329
Fees	214,181	-	214,181	221,211
Other	5,320	-	5,320	-
	<u>219,501</u>	<u>1,365</u>	<u>220,866</u>	<u>227,540</u>
Special Camps				
Venturer Camp	1,719	-	1,719	-
CoCamp	-	-	-	344,206
	<u>1,719</u>	<u>-</u>	<u>1,719</u>	<u>344,206</u>
Total incoming resources from charitable activities	<u>£ 473,653</u>	<u>£ 586,781</u>	<u>£ 1,060,434</u>	<u>£ 1,409,594</u>

-

Woodcraft Folk

**Notes to the accounts
for the year ended 31 December 2012 (continued)**

4 Resources expended	Staff costs £	Admin & support £	Premises & Insurances £	Depreciation £	Grants payable £	Other £	Total 2012 £	Total 2011 £
Cost of generating funds								
Folk Supply	5,000	-	-	-	-	8,433	13,433	22,805
Fundraising	-	1,054	-	-	-	216	1,270	847
	<u>5,000</u>	<u>1,054</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,649</u>	<u>14,703</u>	<u>23,652</u>
Charitable activities								
Education & development								
General	122,641	18,972	17,642	10,756	-	(7,971)	162,040	152,321
District fellows	-	-	-	-	-	21,754	21,754	19,540
	<u>122,641</u>	<u>18,972</u>	<u>17,642</u>	<u>10,756</u>	<u>-</u>	<u>13,783</u>	<u>183,794</u>	<u>171,861</u>
Projects								
Playout Lambeth	6,473	11,077	1,313	1,430	-	-	20,293	48,027
Playout Birkenhead	-	1,022	-	-	-	-	1,022	-
Powerpod	1,030	1,738	-	-	-	-	2,768	12,108
EDUNET & EVS	-	-	-	-	-	24,945	24,945	9,876
GLF & FYE	-	-	-	-	-	7,213	7,213	1,330
TREE	123,450	9,879	-	-	-	124,777	258,106	272,822
NCS	-	-	-	-	-	134,965	134,965	21,293
Other	-	-	-	-	-	-	-	3,854
	<u>130,953</u>	<u>23,716</u>	<u>1,313</u>	<u>1,430</u>	<u>-</u>	<u>291,900</u>	<u>449,312</u>	<u>369,310</u>
Regions & groups								
Regions	51,793	7,453	-	-	-	69,405	128,651	155,849
Regional Development	-	-	-	-	-	-	-	44,979
Grants to groups	-	-	-	-	80,679	-	80,679	160,088
	<u>51,793</u>	<u>7,453</u>	<u>-</u>	<u>-</u>	<u>80,679</u>	<u>69,405</u>	<u>209,330</u>	<u>360,916</u>
Outdoor activity centres								
Outdoor activity centres	95,499	118,235	5,990	16,786	-	-	236,510	261,726
Venturer-camp	-	-	-	-	-	1,687	1,687	-
Co-camp	-	-	-	-	-	-	-	324,803
Governance costs	7,885	31,479	-	-	-	-	39,364	41,958
Total resources expended 2012	<u>£ 413,771</u>	<u>£ 200,909</u>	<u>£ 24,945</u>	<u>£ 28,972</u>	<u>£ 80,679</u>	<u>£ 385,424</u>	<u>£ 1,134,700</u>	<u>£ 1,554,226</u>
Total resources expended 2011	<u>£ 518,117</u>	<u>£ 232,773</u>	<u>£ 35,118</u>	<u>£ 27,514</u>	<u>£ 160,088</u>	<u>£ 580,606</u>	<u>£ 1,554,216</u>	

Woodcraft Folk
Notes to the accounts
for the year ended 31 December 2012 (continued)

5 Corporation tax

The charity is exempt from tax on income and gains falling within S505 of the Income & Corporation Taxes Act 1988 (ICTA 1998) or S256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

6 Net incoming/(outgoing) resources for the year

This is stated after charging the following:

	2012 £	2011 £
Auditor's remuneration	13,372	13,344
Depreciation	28,969	27,524
	<u> </u>	<u> </u>
Auditor's remuneration comprised:		
Audit	11,500	11,140
Payroll	1,872	1,944
	<u> </u>	<u> </u>
	<u>£ 13,372</u>	<u>£ 13,084</u>

7 Staff costs

Staff costs during the year were as follows:

	£	£
Wages and salaries	363,113	429,099
Social security costs	32,168	38,750
Pension costs	3,052	3,614
	<u> </u>	<u> </u>
	<u>£ 398,333</u>	<u>£ 471,463</u>

The payroll operated by the charity includes staff employed at branches not included in the financial statements (Darsham).

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

Central office	4.28	4.48
Regional offices and development	2.98	3.38
Outdoor activity centres	3.20	3.20
Folk Supply	0.20	0.20
TREE	3.02	3.80
Co-Camp	0.00	0.70
Other projects	0.30	0.94
	<u> </u>	<u> </u>
Total	<u>13.98</u>	<u>16.70</u>

No employees received emoluments of more than £60,000 per annum.

Woodcraft Folk
Notes to the accounts
for the year ended 31 December 2012 (continued)

8 Trustee remuneration and expenses, and related party transactions

Neither General Council nor any persons connected with them received any remuneration during the year except for Jon Nott (General Secretary) who lives in the same household as Jess Poyner, a General Council member until 28 April 2012, although only a trustee from 1 to 28 April 2012. Jon Nott received £30,083 (2011: £29,055). Jess Poyner removed herself from meetings during any discussion and decision about staff pay or matters relating to Jon Nott directly. The sister of Kit Jones, a General Council Member until 28 April, was employed by the charity during part of 2012 and received salary payments totalling £19,621 during the year. Her appointment was made following an open recruitment process in which Kit Jones was not involved.

23 (2011: 22) members of the General Council received travel and subsistence expenses during the year of £6,455 (2011: £5,535). It is in the nature of the Woodcraft Folk that siblings, children or parents of General Council members may also be involved in organising activities such as projects and camps for which their travel and subsistence is refundable and during 2012 two (2011: 5) such people received a total of £299 (2011: £976).

During 2012 funding of £11,539 was received from EDUNET to carry out a training project for that organisation of which Carly Walker-Dawson is President

No member of the General Council or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2011: nil).

9 Analysis of net movement in funds

	2012	2011
	£	£
Net movements in funds	(35,312)	(52,665)
Net movement in funds available for future activities.	£ (35,312)	£ (52,665)

10 Fixed assets: tangible assets

	Freehold land & buildings	Leasehold land & buildings	Fixtures fittings, & moveable buildings	Equipment & vehicles	Total
Cost	£	£	£	£	£
At 1 January 2012	587,952	706,825	161,586	68,061	1,524,424
Additions	-	-	9,808	8,437	18,245
Disposals	-	-	-	(11,500)	(11,500)
At 31 December 2012	£ 587,952	£ 706,825	£ 171,394	£ 64,998	£ 1,531,169
Depreciation					
At 1 January 2012	68,775	28,272	104,099	63,703	264,849
Charge for the year	4,840	7,068	14,554	2,507	28,969
Disposals	-	-	-	(11,500)	(11,500)
at 31 December 2012	£ 73,615	£ 35,340	£ 118,653	£ 54,710	£ 282,318
Net book value					
At 31 December 2012	£ 514,337	£ 671,485	£ 52,741	£ 10,288	£ 1,248,851
At 31 December 2011	£ 519,177	£ 678,553	£ 57,487	£ 4,358	£ 1,259,575

Woodcraft Folk

Notes to the accounts for the year ended 31 December 2012 (continued)

11 Debtors

	2012 £	2011 £
Debtors	34,018	41,538
Prepayments	15,423	11,409
	£ 49,441	£ 52,947

12 Cash Investments

	2012 £	2011 £
Central office (COIF)	-	15,000
Cudham (COIF)	5,600	5,600
Lockerbrook (COIF, Co-op, Natwest)	82,461	81,437
	£ 88,061	£ 102,037

13 Creditors: amounts falling due in less than one year

	2012 £	2011 £
Creditors	27,101	66,058
Accruals	29,329	16,045
	£ 56,430	£ 82,103

14 Designated funds

	As at 1 January 2012 £	Incoming transfers £	Outgoing transfers £	As at 31 December 2012 £
Development fund	28,953	3,177	-	32,130
Regional and DF funds	99,318	94,343	(75,958)	117,703
Buildings Fund	806,426	19,261	(10,852)	814,835
CoCamp legacy	10,000	-	(1,642)	8,358
	£ 944,697	£ 116,781	£ (88,452)	£ 973,026

Funds have been designated by the General Council for the following purposes:

Development Fund	Balances transferred from closed groups and projects to be used for development work.
Regional and DF funds	All assets held by the regions and District Fellows that are not restricted, to be used by the region/DFs holding the assets.
Buildings Fund	Recognising the net book value of unrestricted funds tied up in property and which are therefore not readily available for other use.
CoCamp legacy	Projects with a theme of co-operation or to assist the next large camp

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**Notes to the accounts
for the year ended 31 December 2012 (continued)**

15 Restricted funds

	<i>As at 1 January 2012 £</i>	<i>Incoming resources £</i>	<i>Outgoing resources £</i>	<i>Transfers £</i>	<i>As at 31 December 2012 £</i>
Education & development					
EVS	2,799	12,407	(15,206)	-	-
EduNet	1,465	11,538	(9,739)	-	3,264
Western Sahara	7,644	-	-	-	7,644
NCS	6,791	129,144	(134,965)	-	970
	<u>18,699</u>	<u>153,089</u>	<u>(159,910)</u>	<u>-</u>	<u>11,878</u>
Projects					
Playout Lambeth	2,792	13,600	(16,392)	-	-
Playout Birkenhead	1,834	-	(1,834)	-	-
Powerpod	6,918	-	(6,918)	-	-
Face Your Elephant/ Big					
Green Challenge	7,213	-	(7,213)	-	-
TREE	21,992	252,747	(258,106)	-	16,633
Co-Camp	-	-	-	-	-
	<u>40,749</u>	<u>266,347</u>	<u>(290,463)</u>	<u>-</u>	<u>16,633</u>
Regions & groups					
Grants to Groups	21,842	119,646	(75,844)	-	65,644
Regions	45,854	46,274	(71,120)	-	21,008
District Fellows	2,214	-	250	-	2,464
	<u>69,910</u>	<u>165,920</u>	<u>(146,714)</u>	<u>-</u>	<u>89,116</u>
Outdoor activity centres					
Cudham Appeal	1,295	-	-	-	1,295
Lockerbrook	65,452	1,365	(120)	-	66,697
Heightgate	2,002	-	-	-	2,002
Hamsterley	423	-	-	-	423
Project Koodoo	22	59	-	-	81
	<u>69,194</u>	<u>1,424</u>	<u>(120)</u>	<u>-</u>	<u>70,498</u>
Fixed asset funds					
Cudham	70,968	-	(846)	-	70,122
Lockerbrook	141,486	-	(1,487)	-	139,999
Heightgate	171,500	-	(1,998)	-	169,502
	<u>383,954</u>	<u>-</u>	<u>(4,331)</u>	<u>-</u>	<u>379,623</u>
	<u>£ 582,506</u>	<u>£ 586,780</u>	<u>£ (601,538)</u>	<u>£ -</u>	<u>£ 567,748</u>

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Notes to the accounts for the year ended 31 December 2012 (continued)

15 Restricted funds continued

Restricted funds represent monies to be used for the following specific purposes

EVS-European Voluntary Service	Youth volunteering opportunities
EDUNET-Education Network for Solidarity, Equality and Democracy	European training event
Western Saharwian	Promotion of solidarity with counterparts in Western Africa
NCS-National Citizen Service	Youth community engagement pilot project
Playout Lambeth	Project for playwork in Lambeth.
Playout Birkenhead	Project for playwork in Birkenhead.
Powerpod	Sustainable energy project.
Face your Elephant (FYE)	Sustainable energy project.
Big Green Challenge (BGC)	Sustainable energy project.
TREE	Project based on Training, Representation, Equality and Engagement.
CoCamp	International festival held in England in 2011.
Grants to Groups	Grants obtained for local groups and districts.
Regions	Grants obtained for regions.
Outdoor activity centres	Balances of funds raised by centres for specified projects.
Project Koodoo	Project to develop a new national camp.
Fixed asset funds	The balances at 31 December 2012 represent the balances of grants and donations for the purchase of fixed assets received not yet expended by depreciation on the related assets.

16 Analysis of net assets between funds

Fund balances at 31 December 2012 are represented by:	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	877,863	370,988	1,248,851
Net current assets	193,665	190,812	384,477
	<u>£ 1,071,528</u>	<u>£ 561,800</u>	<u>£ 1,633,328</u>

17 Lease commitments

The charity had the following annual commitments under non-cancellable operating leases:

	Land and buildings		Equipment	
	2012 £	2011 £	2012 £	2011 £
Leases expiring in:				
One year	1,000	2,000	-	-
Two to five years	-		4,388	5,558
More than five years	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>