

Training Policy



Last updated: October 2008

Created by: Principal Officer Team

Woodcraft Folk believe that all volunteers and staff have the right to feel confident and supported in their various roles. Training plays a vital part in this and, to this end, Woodcraft Folk will follow these principles:

- Training will, as far as is practical, be tailored to the needs of the individual in delivery method and content
- All branches of Woodcraft Folk will include training within their annual development plans
- All volunteers will receive training on Woodcraft Folk's Safeguarding policy and procedure within three months of joining the organisation
- All volunteers will receive "Introducing Woodcraft" training or equivalent approved induction within three months of joining the organisation
- All volunteers will receive "Learn to Play the Woodcraft Way" or Youth Leader Training" or equivalent approved training within nine months of joining the organisation
- Volunteers with specific roles e.g. Membership Secretary, Line Manager or Treasurer will be provided with additional dedicated training within three months of appointment to post
- Woodcraft Folk will ensure that sufficient people in each Region and Nation are trained as trainers
- Paid members of staff will receive a full staff induction into the Woodcraft Folk when they join the team, as well as receiving all ongoing relevant skills-based training required for their role
- Woodcraft Folk training will not be a matter of pass or fail but an ongoing process of learning and development
- Training audits will be carried out on a random basis to ensure the policy is being implemented.
- General Council shall ensure an officer, voluntary or paid, with overall responsibility for training is appointed.

All branches of the Woodcraft Folk are expected to take responsibility for implementing this policy. Any branch requiring support in fulfilling the terms of this policy will be entitled to support in doing so from a suitably experienced person at the next level of the organisation.

Central support will include the cost of: developing, piloting, evaluating and promoting new courses; reviewing existing courses; training a pool of trainers and subsidising travel to centrally organised courses.

Policy History

October 2008: Policy approved by General Council