

Application form

Section 1 About your organisation

1.1 What is your organisation called?

Hebden Bridge District Woodcraft Folk

1.2 Where did you hear about this grant?

Website

1.3 Please give us a name, address and telephone number where we can contact your organisation during office hours (9am-5pm, Monday to Friday). Please make sure this contact is available during the time we are considering your application, i.e. do not give us a contact based in a school office if you are applying over the summer.

Postcode	Telephone
Email	Mobile

1.4 What does your organisation do?

Hebden Bridge Woodcraft Folk is a wholly voluntary organisation which runs weekly youth group nights for 5 youth groups including 1 in Todmorden. All groups are open to all young people in the community and are mixed gender, 18 years old and under. Hundreds of young people thus access the programmes which are educational activities centred on co-operation and empowerment, with youth involvement in determining the programme.

Additionally the organisation provides weekend stays at camping barns (such as Height Gate, near Stoodley Pike and Lockerbrook in Derbyshire), regional training sessions and camps, national and international youth festivals, and involvement in the local community such as support for other good causes and events such as the young people's festival in the park in Hebden Bridge.

The Hebden Bridge district is linked to the national charity, 'The Woodcraft Folk'. The district is run by a committee of youth leaders with bi-monthly meetings to which young people are invited. Financial accounts are kept and an annual financial return is produced and sent to the national organisation which is audited.

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1.5 Where does your group meet?

Salem Community Centre, Hebden Bridge & Hebden Bridge Trades Club

1.6 What does your organisation charge for annual membership? £ per

What does your organisation charge for attendance fees? £6 per half term

1.7 How many members does your organisation have?

About 100

Section 2 Eligibility

You need to be able to show that your organisation is eligible for the scheme.

Please read the questions below.

If you can answer “**Yes**” to all of them, then your organisation is probably eligible for the scheme.

If you answer “**No**” to any of the statements, then you may not be able to apply to this scheme. If you do answer “No” to any of these questions, you can call us for advice (contact details on the back of the form)

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|-----|---|-----|-------------------------------|----|--------------------------|
| 2.1 | Is your organisation a voluntary, community or faith group?
If you are not sure what we mean by this, please contact us before applying. | Yes | X
<input type="checkbox"/> | No | <input type="checkbox"/> |
| 2.2 | Does your organisation have a constitution or similar document?
This might be a set of rules, or a memorandum and articles or some other document that sets out what your organisation does and how it is run.
You need to send a copy of this document in with your application. | Yes | X
<input type="checkbox"/> | No | <input type="checkbox"/> |
| 2.3 | Does your organisation have a bank account, in the name of the organisation, not an individual? | Yes | X
<input type="checkbox"/> | No | <input type="checkbox"/> |
| 2.4 | Is your organisation open to everyone? | Yes | X
<input type="checkbox"/> | No | <input type="checkbox"/> |
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If you have ticked no, please tell us who can benefit and who can't (e.g. only for people with disabilities, or only for people from Elland)

- 2.5 If you work with children, young people or vulnerable adults, do you have a protection policy or safeguarding policy?
You will need to send us a copy of this policy with your application.
If you don't work with children, young people or vulnerable adults, please tick here

Yes No

You also need to show that the way you want to use the money is eligible for the scheme.

Please read the questions below – everyone has to complete the first three questions (2.6, 2.7 and 2.8).

- 2.6 Is the project that you want us to fund for the benefit of people who live in, work in or visit Calderdale? Yes No
- 2.7 If you are successful in applying for this grant, will you be able to spend the money within 12 months? Yes No
- 2.8 Are you applying for funding to change or improve property (land or buildings) Yes No

If you answered Yes to the last question about property, please answer the questions below.

If you answered No, please go straight to Section 3.

- 2.9 Do you own the property that you want to change/improve? Yes No
- 2.10 If you do not own the property you want to change/improve, do you have a properly drawn up lease in place? Yes No
- 2.11 If you have a lease, how many years are there remaining on it?

3.1 What is your organisation's income over the last financial year?

7960

If your year's income was unusually high, or unusually low, we will look at your average income over the last five years, or however long you have been operating, if you have been running for less than five years. Please contact us to discuss this. You need to send in a copy of your most recent annual accounts with your application. If you have not yet been operating for a full year, please send us a forecast of your income and expenditure for the year.

3.2 Will the project that you want us to fund build stronger local communities by celebrating diversity and developing capacity to live and work together? Yes No

3.3 How do you think it will do this?

The application is by Hebden Bridge District of the Woodcraft Folk, which runs weekly group nights for young people (including in Todmorden), and is specifically for subsidies for youth leaders and children of low income families to attend at an international camp at Walesby Scout site near Nottingham. It is from 30 July to 9 August and involves all the age groups (6-9, 10-12, 13-15, 16-18) year olds. The event is organised nationally by the Woodcraft Folk and incorporates democratic involvement by membership of the CoCamp Cooperative with a very high level of young person participation – see <http://www.cocamp.coop/>. The camp includes an emphasis on fair trade and sustainability in terms of energy use, food, and transport ethics. The hosting of international youth delegations will impact on mutual education about global and national inequalities, conflict resolution, and climate change. It will be a major inspirational educational experience for young people, to develop their involvement in planning the event, in its programme which will be rooted in participant contribution and local districts, and the development of new young leaders for the future.

Following the highly successful experience for Hebden Bridge young people and new leaders at the 2010 national Venturer Camp (Venturers are the 13-15 age group) for about 700 people, when the district planned and ran a food and music cafe 'Club Joker', the district's young people plan to develop the Club Joker idea as well as contributing to the educational programme for all the age groups. Fundraising in the district has involved young Woodcraft Folk people selling Fairtrade Christmas gifts at a stall in the town square, and a big Woodcraft Folk contribution to a young people's festival event in the park is planned in May, to raise funds and to publicise the organisation in the community and to extend its provision for local youth.

The Woodcraft Folk's older group are involved in developing more facilities for young people in the town by holding its weekly group nights in the local Trades Club and organising 'dry' (alcohol free) events for local bands and fundraising benefits for other charities and causes. This year marks 20 years of the Woodcraft Folk in Hebden Bridge and plans are ongoing to produce a booklet spanning the years of friendship and co-operative activity with young people in the upper Calder Valley. It will celebrate the role of Woodcraft Folk in the community and be another source of inspiration for young people to sustain the educational work into the long term future. The emphasis in the programme is on educating young people to understand the issues for themselves and to come to their own decisions and commitment to carrying forwards effective action on fair trade, poverty and inequality, climate change and sustainable approaches to energy and waste, and cooperative economic and social reforms in society.

There are a number of young people whose parent(s)/carers are dependent on benefits and who simply would not be able to afford to go to CoCamp without large subsidies even up to 100% or close to that in some cases. There are others of low income families who need some degree of subsidy, including especially where there is more than one young person from the same family seeking to attend. We seek support for low income families to engage with youth activities and in particular this opportunity for international involvement with other youth organisations, for which we need to provide volunteer leaders, and we will include young people as budding youth leaders.

The young people attending will be educated as to diversity and international understanding. The benefit will be for the approximately 30-40 individuals concerned and also for the youth group as a whole in terms of experience and ongoing interest in youth activities. Leaders will gain enormously from the experience of leadership and running a camp in a cooperative fashion.

The skills learned and the experience of the event will feed into the young people's engagement with the youth work of the organisation locally in the community, encourage other young people to join the local groups including younger members of families and their peers, and enable them to play a greater role in the running of events for young people which is entirely by volunteering.

You will have a better chance of receiving funding if you can help us understand exactly how funding your project will help to build stronger local communities, celebrate diversity and develop capacity to live and work together. Remember, we don't know your project as well as you do, so please include as much detail here as you can about its benefits.

Another aspect we take into account when assessing your application is whether or not you have received a Small Grant from us previously.

3.3 Has your organisation received a Small Grant before? Yes No

Please do not include any grants that you have received from us under previous schemes, eg Community Grant, Cultural Grant. Also, please don't include any small grants you have received from other funders, eg Community Foundation.

When did you receive this Small Grant?

2010

What was it for?

Subsidies for young people to attend Venturer Camp.

Section 4 About the grant

4.1 How much money are you applying to us for? (Remember, the maximum amount is £3,000)

1,750

4.2 Please describe the project that you want this grant to fund.

See below box.

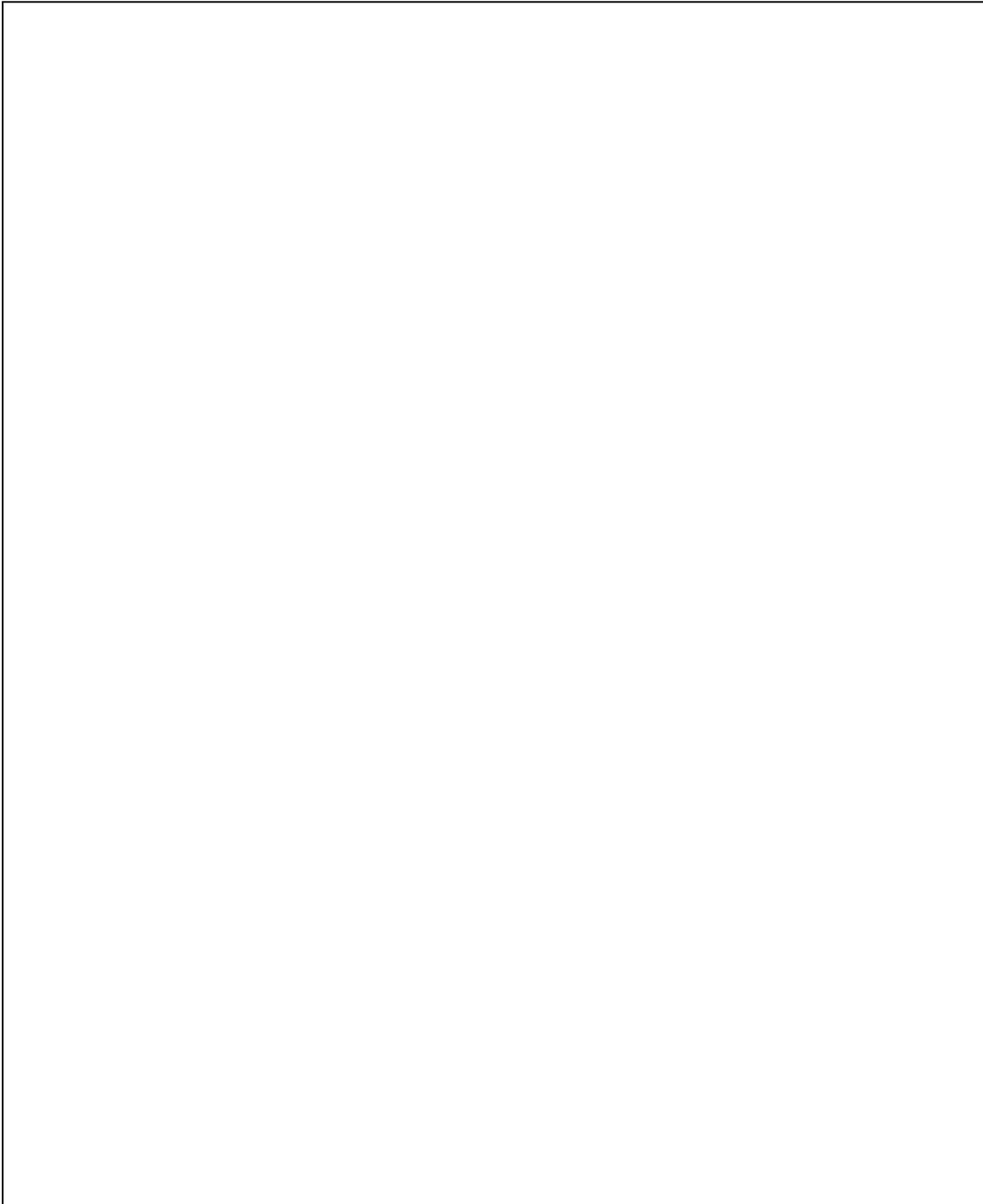
See 3.2 above. In addition to that information please note the following:

CoCamp is to take place at the Scout site at Walesby in Sherwood Forest, 30 July to 9 August 2011 – 11 days in total.

The fee payable by the district to the central organization is £150 and the balance of the estimated total cost of £220 per person is made up of transport costs, kitchen and camping equipment provision and maintenance, equipment transport, and support for leaders.

Funding is sought for subsidies for the costs of enabling young people and leaders to attend CoCamp so that all can attend regardless of their financial means.

Funding is also sought for a contribution to the publishing costs of a booklet celebrating 20 years of Woodcraft Folk in Hebden Bridge and the upper Calder Valley.



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4.3 How exactly would you spend this money?

Breakdown of costs	
Item	Cost
Subsidies for Co-Camp costs	£1,500
Contribution to 20 th anniversary publication	£250
Total	1,750

If you are applying for any single item costing over **£500**, you will need to provide us with three like-for-like quotes for this item.

4.4 How many people will directly and actively benefit from this project?

40-50 re Co-Camp; many more re Hebden Bridge District 20 th anniversary
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Please give a specific number, rather than general terms like 'all members' or 'everyone in the area'

4.5 Are you asking us to give you all the money you need for this specific project? Yes No

If you answered **No** to the last question, please give us details about the other money/resources you are putting towards the project. You can include volunteer time here, if you can put a figure on it.

Please also tell us whether or not this funding is already secured

Resources coming from:	Amount (secured/unsecured):	Being used for:
<i>e.g. Community Funding for Specific Projects</i>	<i>£500 (secured)</i>	<i>Publicity</i>
<i>Camp fees</i>	<i>£1,875</i>	<i>Part of central fees</i>
<i>Volunteer time</i>	<i>24 hours</i>	<i>Planning & group work</i>
<i>Volunteer time</i>	<i>528 hours</i>	<i>Running camp</i>

4.6 When would you spend the grant money? If the funding is for an event on a specific date, please also give us the date of the event.

30 July – 9 August 2011

Section 5 Signature

I confirm that the information given in this form is correct to the best of my knowledge.

Name

Signature

Telephone number
(if different from the contact given
in section 1)

Position in organisation
(eg Chair, Co-ordinator)

District Co-ordinator

If you have any questions about this form or the Small Grant scheme in general, please contact Grants Section, telephone 01422 393272, or Email grants@calderdale.gov.uk

This form and accompanying information along with your organisation's most recent **accounts** and **Constitution or Rule book** should be returned to:-

Grants Section
Neighbourhood and Community Engagement
3rd Floor
Northgate House
Halifax
HX1 1UN