

13th August 2020



Dear Group & District Contacts,

### **Final Agenda for Annual General Meeting 2020**

Please find enclosed the following information for this year's Annual General Meeting (AGM), to be held online on Sunday 13th September 11:00-13:00. This year's meeting will be held on line and limited to the functional elements of the AGM. Notably there will only be two motions, regarding accepting the accounts and appointing the auditors only.

1. This covering letter
2. Final agenda for the AGM
3. Delegate Registration and Proxy voting form
4. Elections information
5. Election Ballot paper
6. Minutes of AGM 2019
7. Update on motions passed last year - *this document is to follow*
8. Trustees Annual Report and Audited Accounts 2019
9. List of Groups which opened or closed in 2019

All items are available to download from the website: <https://woodcraft.org.uk/annual-gathering-2020>

Included with this Final Agenda are two forms, the AGM & Delegate Registration and Proxy voting form and ballot papers. These are the forms you will need to complete and return in order to participate remotely in this year's AGM.

### **AGM Delegate and Proxy Registration Form**

It is really important that you complete and return this form for your Group or District to vote at this year's AGM. We need to have 55 votes present at the AGM for the event to go ahead, and the easiest way is to have these as proxy votes. We will only be voting on two items, to accept the financial accounts and to re-appoint the auditors. These are both critical items to approve for us to move forward as a charitable organisation. Clearly the members have a right not to vote for either of these things, but it is important that we receive enough votes to make a clear decision on these two matters at the AGM. You are welcome to join the online meeting on Sunday 13<sup>th</sup>, but we still ask you, where possible that you

send your vote in as a proxy to the Chair, so that we can know we have enough votes at the meeting, as technology and life can always get in the way on the day and stop people joining.

### **Election Voting Form**

We appreciate getting your district or group together by 7<sup>th</sup> September is difficult but urge you where possible to consult with your district/group on the elections and to complete the form. As we have a contested election this really is your opportunity to decide who you would like to be on General Council for the next two years. Woodcraft Folk belongs to the groups and districts so having your say on your General Council is important.

Please rest assured that the group/district information will be removed before the ballot papers are passed for counting so your vote will remain as anonymous as possible.

If you wish to join the online meeting please indicate this in the delegate registration and proxy form.

Please return the Delegate Registration and Proxy voting Form and the Election Ballot paper to [voting@woodcraft.org.uk](mailto:voting@woodcraft.org.uk) no later than 7th September.

Any further updates will be posted to <https://woodcraft.org.uk/annual-gathering-2020>

Blue Skies

**Sarah Welsh & Debs McCahon** (Join Chief Executives)

**Pip Sayers (Chair)** and **Jeni Dixon** (Chair of Standing Orders Committee)