**Woodcraft Folk Child Registration Form**

**- Information from Groop**

**Summary**

It is often easier to print a copy of a registration form to read and check through. This is a mail-merge registration form in Word that reads in information that can be downloaded from the *Groop platform*, once a child’s details have been created and updated in *Groop*.

This form and its accompanying instructions were created by the Oxford District. Received with thanks!

Please find below the mail-merged form. The accompanying instructions can be found at: [*Groop* Guidance - Woodcraft Folk](https://woodcraft.org.uk/resources/groop-guidance/)

**«Groop»**

**Child’s contact & personal details**

| Child’s Name | «First\_name» «Last\_name» |
| --- | --- |
| Child’s date of birth | «Dob» |
| What do you consider your Child’s gender | «M\_2c\_\_what\_do\_you\_consider\_your\_childs» |
| Address | «Line\_1» «Line\_2» «Town» «County»«Postcode» |
| Telephone | «Mobile\_number» |
| Email | «Email» |

**Parent or carer’s contact details**

| Name | «M\_1b\_\_parent\_or\_\_carers\_\_\_name» |
| --- | --- |
| Relationship with child | «M\_1c\_\_parent\_or\_\_carers\_\_\_relationshi» |
| Address | «M\_1d\_\_parent\_or\_\_carers\_\_\_address» |
| Telephone  (home & mobile) | «M\_1e\_\_parent\_or\_\_carers\_\_\_telephone\_\_»  «M\_1f\_\_parent\_or\_\_carers\_\_\_telephone\_\_» |
| Email | «M\_1g\_\_parent\_or\_\_carers\_\_\_email\_» |

If the child is subject to any particular care arrangements or court orders and please give guidance on how they should deal with any conflicts between parents/carers concerning participation in Woodcraft Folk activities.

| **«M\_2f\_\_particular\_\_care\_\_arrangements» «M\_2g\_\_particular\_\_care\_\_arrangements\_\_»** |
| --- |

**Medical information**

| Name & address of  child’s Doctor | **«M\_3d\_\_doctors\_\_details»**  **«M\_3d01\_\_doctors\_\_name» «M\_3d03\_\_doctors\_\_address»** |
| --- | --- |
| Doctor’s telephone | **«M\_3d02\_\_doctors\_\_phone\_\_number»** |
| Details of any recurring  illness e.g. diabetes,  asthma | **«M\_3\_\_child\_\_medical\_\_information»**  **«M\_3a\_\_health\_\_\_medical\_\_conditions\_in»**  **«M\_3a01\_\_details\_of\_any\_\_recurring\_\_illn»** |
| Details of any allergies  e.g. food, medicine | **«M\_3b\_\_details\_of\_any\_\_allergies\_eg\_\_f»** |
| Details of any  medication to be taken | **«M\_3c\_\_details\_of\_any\_\_medication\_to\_be\_»** |

**Additional needs**

| Are there any disabilities or access needs that we need to be made aware of | **«M\_4a\_\_are\_there\_any\_disabilities\_or\_\_ac»** |
| --- | --- |
| Disability Type | **«M\_4a01\_\_disability\_\_type»** |
| Details of any additional  support or access needs  for your child | **«M\_4a02\_\_details\_of\_any\_additional\_suppo»** |
| Is there anything else  you feel may be useful. | **«M\_4c\_\_is\_there\_anything\_else\_you\_feel\_m»** |

**Dietary information**

| Dietary information | **«M\_5a\_\_dietary\_information»**  **«M\_5b\_\_please\_list\_\_here\_if\_you\_have\_sel»** |
| --- | --- |
| Specify any items your child should not eat or drink | **«M\_5c\_\_specify\_any\_items\_your\_child\_shou»** |

**Additional child notes**

| «M\_6\_\_additional\_\_child\_\_notes» |
| --- |

**Emergency contact details**

We will always endeavour to contact you in the event of an emergency, but if we are unable to contact you in the first instance please give additional contacts.

| ***Name*** | «M\_1h\_\_additional\_\_contact\_\_in\_an\_emerg»  «M\_1i\_\_emergency\_\_contact\_\_\_name» |
| --- | --- |
| ***Relationship with child*** | «M\_1j\_\_emergency\_\_contact\_\_\_relationshi» |
| ***Telephone numbers:***  Home  Work  Mobile | «M\_1k\_\_emergency\_\_contact\_\_\_telephone\_\_»  «M\_1m\_\_emergency\_\_contact\_\_\_telephone\_\_»  «M\_1l\_\_emergency\_\_contact\_\_\_telephone\_\_» |

**Consent**

In the event of an accident I consent to:

* A Woodcraft Folk leader/first aider administering any necessary first aid treatment **Yes / No**
* My child being taken to hospital and receiving any treatment necessary **Yes / No**

Permission for Woodcraft to use photo (and maybe first name) on website, newspaper, social media

articles, photographs, websites.\*

* **«M\_7c\_\_permission\_for\_\_woodcraft\_to\_use\_»**

Permission for third parties (like minded organisations that we’re affiliated) to use photo (and maybe first name) on website, newspaper, social media in line with our aims and principles

* **«M\_7d\_\_permission\_for\_third\_parties\_lik»**

I agree to the above information being added to the Groop (www.groop.com) group management platform for the child in question by «Groop» admin

* **Yes / No**

Signed …………………………………. Date …………….